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## **Summer Camps/Groups Specialized Dietary Needs Procedure**

\*All campers/summer group members who identify themselves as having specialized dietary needs (i.e. food allergies, gluten free diet, diabetic diet, etc) are to be referred to the Dining Services Nutritionist **at least two weeks prior** to the start of camp.

A *Medical and Dietary Consideration* form must be completed and forwarded to the Nutritionist two weeks prior to the first day of the camp/group. If the two week advance notice is not upheld, Dining Services may not be able to provide specialized or modified meals for the camper/group member.

Completed *Medical and Dietary Consideration* forms can be sent via campus mail or scanned and emailed to [peggyp@dining.rutgers.edu](mailto:peggyp@dining.rutgers.edu) and [marina.vineis@dining.rutgers.edu](mailto:marina.vineis@dining.rutgers.edu).

\*Upon receipt of the completed *Medical and Dietary Consideration* form, the Nutritionist will contact the camper/group member/parent to discuss the procedures in place to satisfy the specialized dietary requirements documented by a physician.

\*The dietary/menu information will be communicated with the appropriate dining hall and catering management staff.

Dining Hall or Catering Management will confirm communication regarding specialized meal request via email.

Upon entering the dining hall, the individual is to request a manager to retrieve their meal.

During catered events, specialized meals will be provided in accordance to specialized dietary needs.

\*It is the responsibility of the individual to bring with him/her any snacks to be consumed outside of the dining hall as food from the dining hall is not allowed to be taken out.

\*Dining Services is only responsible for meals prepared and served through Rutgers Dining Services. Meals received from outside vendors/facilities are not verified by the Dining Services Nutritionist.

Contact information for the Nutritionist is listed above should you have any questions.